

MEETING MINUTES
NEWPORT COAST ADVISORY COMMITTEE

Location: Newport Coast Elementary School
5:30 p.m., Monday, January 8th, 2007

1. **Welcome and Introductions.** Vice-Chairman Gerry Ross convened the meeting at 5:39 p.m. The following persons were in attendance:
 - Committee members: Gerry Ross (Vice-Chairman), Al Willinger, Dan Wampole, Jack Butefish and Council Members Keith Curry and Nancy Gardner.
 - Members of the public: Peer Swan, Dolores Otting, Joe Bolich, and Phil Bettencourt.
 - City staff: Dave Kiff (Assistant City Manager), Wes Morgan (Director of Recreation and Senior Services), Matt Lohr (Recreation and Sr. Services Dept).
2. **Approval of Minutes from Previous Meeting(s).** The meeting minutes from the September 11 and November 6th 2006 NCAC meetings were approved.
3. **Public Comment on Non-Agenda Items.**
 - Dolores Otting wondered if the Newport Beach Fire Department was driving down or up the closed section of Pelican Hill Road on a daily or near-daily basis, as had been requested.
 - Phil Bettencourt noted that Zov's Bistro was coming to the Newport Coast Shopping Center to replace Soma.
 - Phil Bettencourt noted that the Newport Coast's new County Supervisor, Ms. Pat Bates, would be sworn in the next day.
 - Al, Phil Bettencourt, and Bill Lightcap were deemed to be the "Library Subcommittee" of the NCAC. Bettencourt said that a branch Library is "still a noble goal" and that we need to "rethink and support the Library effort at Newport Coast."
4. **New Business**
 - **Newport Coast Community Center.** Morgan discussed the latest construction schedule for the Newport Coast Community Center. It is anticipated to be complete in August 2007, in time to be programmed with Recreation programs starting in September 2007.

Morgan noted that some change orders had been processed and approved, including upsizing the box trees on the Newport Coast Drive side of the NCCC

to soften that approach. Morgan noted, too, that “the contingency has held up,” stressing that it appears that we will come in under or at budget.

Willinger asked that the Committee be able to see a summary of all change orders (later provided to the Committee in advance of the March 5th meeting). Kiff and Morgan invited AI to attend any construction meetings in person.

Morgan noted that the Recreation and Senior Services Department would be reporting back to the NCAC on programming ideas at the March meeting. Morgan said that staff is recommending “proven winners for programs, including ones suggested by survey data oriented towards a neighborhood with a lot of families...” All of the programs would be advertised by separate mailer to NC homes and in the Fall 2007 *Navigator* (the Recreation brochure).

As to the Reservation Preference System, Kiff said that he would e-mail the last version of the draft document to McGee and Ross.

As to the Branch Library, Kiff had prepared a draft letter for all of the residents, but held off on doing anything further with that until residents and Council members could meet with the Newport Beach Library Board of Trustees.

- Finance Subcommittee. The Finance Subcommittee met and recommended that the NCAC support this statement as “clarification” regarding the Assessment District Relief (ADR) component of the Pre-Annexation Agreement (PAA):

ADR shall be provided to owners of fully-improved and occupied single-family dwelling units (includes condos but not apartments). Out of area owners are eligible if their properties are fully-improved and occupied. Owners of multiple properties are eligible if their properties are fully-improved and occupied.

The NCAC unanimously approved this guidance to the City.

- Landscaping - Tollroad Area to Sage Hill HS. The Committee wanted to know more about whether it would be possible to install landscaping and irrigation systems between the Tollroad and the start of median landscaping on Newport Coast Drive. Kiff suggested that the Committee ask the City Council to include funding for this project (starting with design work and permitting) in the proposed FY 2007-08 CIP.

- Improvement Concepts for the Intersection of Newport Coast Drive and Pelican Hill Road North. The Committee asked the City to look at re-engineering this intersection to improve its safety. Not coincidentally, an accident in on February 2, 2007 involving a cement truck tip-over at the same intersection caused the City Council to direct City staff to take the following steps at Council Member Curry's and Gardner's direction:

NEWPORT COAST DRIVE x PELICAN HILL ROAD NORTH SAFETY IMPROVEMENT MEASURES

IMMEDIATE

A – Enforcement & Access

1. Increase enforcement of California Vehicle Code provisions in this area, including speed enforcement, and truck inspection compliance by the California Highway Patrol.
2. Deploy, on a regular basis, City radar trailer to collect speed information and to act as a visual reminder to those who exceed the speed limit.
3. Work with The Irvine Company and other contractors/construction sites in the Newport Coast to ensure that all contractors understand the approved traffic plan and procedures.
4. Ensure that the access gate to Pelican Hill Road South is opened as soon as possible in the event of any closure on Pelican Hill Road North, prior to the complete opening on May 1, 2007.
5. Implement procedures to ensure that Pelican Hill Road South is clear for traffic in the event of an extraordinary opening.
6. Direct the Newport Beach Police Department to review existing signage for sufficiency and effectiveness.

B – Signage

1. Install a warning sign on SB Newport Coast Drive advising trucks of the tipping hazard and a 10 MPH speed requirement.

C – Community outreach

1. Use the City web site (www.city.newport-beach.ca.us) to provide ongoing updates to the community in conjunction with the status of the Pelican Hill Road South closure.
2. Direct the Newport Coast Advisory Committee (NCAC) review this matter and provide additional advice to the Council based on community feedback.

LONGER-TERM

Capital Projects

1. Initiate discussions with the relevant homeowners associations (esp. Montecito) regarding an easement on HOA property to enlarge the critical intersection for right turns from Newport Coast Drive and/or additional lane space for Pelican Hill Road North.
2. Prepare design parameters to re-engineer this intersection to reduce the "camber" effect that may be an encouraging factor in the rollovers.
3. Install a median barrier on Pelican Hill Road North.
4. Propose funding for a road improvement based on Items 1-3 within the City's 2007/08 Capital Improvement Program (CIP).

These actions were approved by the City Council on 2-13-07.

5. Old Business

- Newport Coast Drive Monument Sign. Kiff reported that construction should begin “soon” (over the next four months) and that the NC Drive sign will be the first of the new signs installed citywide.
- Fire Lanes - Update on Compliance Issues. Kiff reported that the Fire Department continued to work with the OCFA and the Irvine Company to find appropriate Fire Master Plans and to review CC&Rs. Kiff said that Altezza had approached the City with a plan (which the City and Altezza later agreed to). That leaves 3 remaining HOAs (out of 29) with improper designations. The City Attorney and the Fire Chief have developed a letter to go out to these HOAs, and it may be mailed in mid-March.
- As a reminder, the outstanding issues are:
 - Paying for any retrofits of fire lane signage;
 - Addressing cul-de-sacs - with added parking restrictions there, residents have little or no places for guest parking;
 - NC residents wonder “why us, why now” when older parts of the City have narrower streets with few or no parking limitations.

6. Issues/Action Items for Future Meetings. The Committee suggested that Kiff place the following issues on the March 5, 2007 (or later) meeting agenda:

- Improvement concepts for the intersection of Newport Coast Drive and Pelican Hill Road (North).
- Updates on the Newport Coast Community Center.
- Reservation Preference System for the Newport Coast Community Center.
- A meeting with representatives from the Pavilions market
- City’s “Smart-Timer” irrigation controller program

7. Adjourn to Next Meeting. The Committee adjourned at 6:32 p.m. and set its next regular meeting for 5:30 p.m. on Monday, March 5th, 2007 at the Newport Coast Elementary School’s Multi-Purpose Room.

#